

At a special MEETING of the **LEISURE & CULTURE DUNDEE BOARD** held remotely on 2<sup>nd</sup> November 2022.

Present: -

Stuart CROSS  
Will DAWSON  
Judy DOBBIE  
Charlie MALONE

Robert EMMOTT  
George LAIDLAW  
Colin MCLEOD  
Emma DONALDSON

Moira METHVEN  
Sue MOODY  
Anna DAY

In attendance: -

Paul HENEHAN, Head of Support Services  
Jayne GAIR, Head of Library and Information Services  
David TAYLOR, Henderson Loggie (Article II a-d only)

Moira METHVEN, Chairperson, in the Chair.

## **I WELCOME/DECLARATIONS OF INTEREST AND APOLOGIES**

The Chair welcomed those present to the meeting and introductions were made. Apologies had been received from Nasreen Mohammed and Councillor El-Nakla.

Standing Declarations of Interest: Judy Dobbie and Robert Emmott as employees of Dundee City Council.

## **II L&CD ANNUAL REPORT AND ACCOUNTS 2021/2022**

### **(a) Report and Financial Statement for Year ending 31 March 2022**

The reports and Annual Accounts for 2021/22 were submitted. David Taylor of Henderson Loggie, and Paul Henehan, Head of Support Services, spoke to the accounts. It was noted that before taking account of FRS 102 pension adjustments the surplus on unrestricted funds amounted to £108,212 and the surplus on the restricted funds was £268,024, giving an overall surplus of £376,236 (2021 - £153,861 deficit). Current assets showed a balance of £72k, with designated funds of £41K and restricted funds (made up of external funding) giving an overall position at the year-end of £2.3m going forward.

The report highlighted why Leisure & Culture Dundee was considered to still be a going concern, based on the Letter of Comfort to be provided by Dundee City Council and also their ongoing financial support.

It was noted that a revised report including management comments would be circulated to the Board after the meeting.

The Board approved the accounts as submitted.

### **(b) Audit Findings Report**

The above report was submitted and noted.

### **(c) Statutory Accounts Reconciliation Pre-Post FRS102**

The above report was submitted and noted.

## (d) Letter of Comfort

It was noted that a Letter of Comfort was submitted to the Policy and Resources Committee of Dundee City Council on 31st October 2022 and approval of this letter had been given.

**IX L&CD CHRISTMAS AND NEW YEAR OPENING HOURS**

There was submitted Report L&CD11-2022 by the Managing Director seeking approval from the Board for the festive season opening/closing times 2022/23.

The Board agreed the opening hours as detailed at Appendix 1 of the report. The Board also noted that consideration was being given to additional opening times over this period due to the Cost of Living crisis, with scrutiny being given to what facilities were available on a ward by ward basis.

**XI AOCB**

## (i) FUNDING MODELLING

Stuart Cross noted that due to his involvement on other Boards, he had received information regarding Scottish Government funding models, and that it was anticipated that funding would be greatly reduced for the next financial year. It was noted that the Finance Director was aware of these concerns and would keep the Board updated regarding this issue.

The Board noted that difficult decisions may need to be made regarding the budget for 2023/24 and that the delivery of services scrutinised.

**XII DATE OF NEXT MEETING**

Wednesday, 2<sup>nd</sup> November 2022 at 2.00 pm – **via Teams**)

Wednesday, 30 November 2022 at 2.00 pm – venue to be confirmed

Item 1 – take out ‘There were no apologies noted’ - as apologies were received.

Item IX – take out the last sentence, from ‘...., and a proposal would be submitted.....’.

Moira METHVEN, Chair