



Evening Venue Hire

2020/21

the mcmanus

DUNDEE'S ART GALLERY & MUSEUM

VENUE HIRE INFORMATION & CHARGES

GOTHIC HALL

Recommended for dining and drinks receptions.

Max. guests 60 Dining or 60 Reception
 Min. venue hire charge £264 for up to 2hrs
 (£50 per additional hour), plus staffing

MCMANUS CAFÉ

Recommended for dining and drinks receptions.

Max. guests 60 Dining or 60 Reception
 Min. venue hire charge £264 for up to 2hrs
 (£50 per additional hour), plus staffing

LONG GALLERY

Recommended for drinks receptions.

Max. guests 60 Reception
 Min. venue hire charge £192 for up to 2hrs
 (£50 per additional hour), plus staffing

VICTORIA GALLERY

Recommended for drinks receptions.

Max. guests 150 Reception
 Please note that dining options are not available in this space;
 catering is restricted to canapés, white wines/soft drinks.
 Min. venue hire charge £385 for up to 2hrs
 (£50 per additional hour), plus staffing

EVENT CATERING

Catering for all Venue Hire events is provided by McManus Café.

For further information on menus and prices,

E willowtrecateringltd@gmail.com

An evening reception at The McManus provides a unique opportunity to enjoy the building and its fascinating collections after opening hours. We can accommodate a range of evening events, including dining and drinks receptions, product launches and awards ceremonies.

From intimate dining in the atmospheric Gothic Hall to larger drink receptions in the wonderful Victoria Gallery, we aim to ensure that your event will be a memorable one.

For more information regarding venue hire, please contact us and we will be delighted to assist you.

E hospitality@leisureandculturedundee.com
 W www.leisureandculturedundee.com



leisure & culture
 DUNDEE

Venue Hire Event Proposal

the mcmanus
DUNDEE'S ART GALLERY & MUSEUM

The McManus contains collections of national importance, the safety of which is paramount, as is that of the Grade A listed building in which they are housed. Applications to hold an event on The McManus' premises will be accepted only if they are considered reasonable and appropriate. Those placing bookings must fully and fairly represent the purpose for which the venue is required. Venue Hire Events are available to book out with the museum's public opening hours, from between 6pm-10pm.

NAME	
COMPANY	
CONTACT NO.	
CONTACT EMAIL	
TYPE OF EVENT	
DATE & TIMES	
NO. OF GUESTS	

EVENT SPACE(S):

McManus Café

Gothic Hall

Victoria Gallery

Long Gallery

EVENT INFORMATION

 Please tell us about your event, including any activities you wish to undertake:

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EVENT EQUIPMENT

 Please tell us if you require/wish to use any additional events equipment or furniture:

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CATERING Catering for all events is provided by The McManus Café. For further information on menu options and costs, please contact Amanda McKay at: wilowtreecateringltd@gmail.com

SITE VISIT If you would like to arrange to view our events space and discuss your event in more detail, please let us know dates and times you would be free to meet. We will contact you directly to confirm arrangements.

DATE(S):

TIME(S):

Please complete and return to: Hospitality at Leisure & Culture Dundee, The McManus: Dundee's Art Gallery & Museum, Albert Square, Meadowside DD1 1DA
Email: hospitality@leisureandculturedundee.com