

At a MEETING of the **LEISURE & CULTURE DUNDEE BOARD** held as a hybrid meeting remotely and in the Conference Room, Central Library, Dundee, on 11<sup>th</sup> December 2023 (immediately preceding the Twelfth AGM).

Present:

Moira METHVEN	Coiln MCLEOD	Geroge LAIDLAW
Will DAWSON	Judy DOBBIE	Robert EMMOTT
Sue MOODY	Emma DONALDSON	Nasreen MOHAMMED

Also Present:

Paul HENEHAN, Head of Corporate Services  
Keith MACPHERSON, Auditor  
Steve GRIMMOND, New Trustee  
David DORWARD, New Trustee

Apologies for absence had been intimated from Anna DAY, Colin MCLEOD, Charlie MALONE and Lynne SHORT.

Moira METHVEN, Chairperson, in the Chair.

## **I WELCOME/DECLARATIONS OF INTEREST AND APOLOGIES**

The Chair welcomed those present to the meeting.

Standing Declaration of Interest: Judy Dobbie and Robert Emmott as employees of Dundee City Council.

Apologies were noted as above.

## **II RESOLUTION – TRUSTEE EXTENSION TO TERM**

There was submitted by the Managing Director the undernoted resolutions:

The Trustees of Leisure & Culture Dundee (“LACD”) propose that the following are passed as resolutions, that:

In accordance with Clause 69 the provisions of Clause 68 be waived in relation to the continuation of Will Dawson as an Elected Member Trustee appointed by Dundee City Council for a further year (until the Thirteenth AGM), on the grounds of exceptional circumstances and continuity;

In accordance with Clause 66 the provisions of Clause 65 be waived in relation to the continuation of George Laidlaw as an Independent Trustee for a further period to be determined, and until such time as a resolution is reached in a matter that said George Laidlaw is conducting on behalf of the Board, on the grounds of exceptional circumstances;

The above resolutions in terms of Will Dawson and George Laidlaw be ratified in the interests of Leisure & Culture Dundee at the Twelfth AGM to be held on 11<sup>th</sup> December 2023.

## **III PREVIOUS MINUTE**

Unapproved Minute of Leisure & Culture Dundee Board held on 29<sup>th</sup> November, 2023. The above minute was submitted and approved as a correct record.

## **IV MATTERS ARISING**

It was agreed that any matters arising would be considered at the Post-AGM meeting.

**V 2022/23 LEISURE & CULTURE DUNDEE ANNUAL REPORT AND ACCOUNTS**

Consideration of the 2022/23 Leisure & Culture Dundee Annual Report and Accounts:

Report and Financial Statement for Year Ending March 2023

The reports and Annual Accounts for 2022/2023 were submitted. Keith MacPherson of Henderson Loggie, and Paul Henehan, Head of Support Services, spoke to the accounts, which showed a surplus of £56k before taking account of pension adjustments. It was noted that Leisure & Culture Dundee had produced a strategic plan to tie in with the Dundee City Plan, and would continue implementation of the related workstreams in 2024 which would focus on the themes of Our Offer, Our Infrastructure, Our People Our Brand and Our Finances. This would be done in conjunction with a review of services delivered by the organisation on behalf of Dundee City Council to ensure the ongoing financial viability of Leisure & Culture Dundee. The report confirmed that Leisure & Culture Dundee continued to be a going concern and was approved by the Board.

(i) Audit Findings Report

The above report was submitted and noted.

(ii) Statutory Accounts Reconciliation Pre-Post FRS102

The above report was submitted and noted.

(iii) Letter of Representation

The above was submitted and approved for signature.

**VI AOCB**

There were no other matters arising.

**VII DATES OF NEXT MEETINGS**

Twelfth Leisure & Culture Dundee AGM – Monday, 11<sup>th</sup> December 2023 at 11.30 am in the Conference Room, Level 2, Central Library (and remotely via Microsoft Teams).

Post AGM Board Meeting – Monday, 11<sup>th</sup> December 2023 at 12.00 pm in the Conference Room, Level 2, Central Library (and remotely via Microsoft Teams).

Moira METHVEN, Chair.